



**APPAREL TRAINING & DESIGN CENTRE
SMART National Project Office, Gurgaon
(Largest Network of Vocational Training Institutes for the Apparel Sector)**

ATDC/NHO/RP/SMART/ TOT/EOI/01

Date: 13.04.2015

**EXPRESSION OF INTEREST (EOI) TO CONDUCT SKILL MATRIX ASSESSMENT OF
ATDC STUDENTS AT PAN INDIA LEVEL**

HOD (RP/PP) on behalf of Director General, Apparel Training Design Centre, P-50, Sec-44, Institutional Area, Gurgaon-122003, invites EOI for **conducting Skill Matrix Assessment of ATDC Students at Pan India Level** from Approved Rating Agencies/ Skill Assessment service Providers/ Skill Development Consultancy Firms/ Assessment Bodies. The Prospective bidders may forward their EOI for participation.

Skill Matrix Assessment should showcase 'Quality and Efficiency' of each trainee as per the Industry parameters across various domain skills imparted during the SMART Machine Operator (SMO) Course. Every student should be evaluated on both quality and quantitative standards. Average performance of the student should reflect the performance of ATDC-Center/ faculty. Skill Matrix Assessment should cover areas like trainee's efficiency in Paper Exercises, Garment construction and Machine Knowledge. The results of the study should be customised for respective ATDC Center and provide details of the areas that need improvement and Training requirements for trainers in specific areas. The results should showcase the Trainee's performance vis-a-vis Apparel industry standards.

The Approved Institute Rating Agencies/ Skill Assessment service Providers/ Skill Development Consultancy Firms/ Assessment Bodies are requested to submit the following along with their EOI:

1. Previous similar kind of work experience listing the projects carried out successfully and names of the agencies and domains in which the work was done.
2. Presence and ability to reach to the different regions / Centres on Pan -India basis across India.
3. Contact details of Firms / Agencies.
4. Financial Turnover in last 3 financial years (2012-13 / 2013-14/2014-15).
5. Any other information, which the vendors feel necessary for consideration of the scrutiny and evaluation committee.
6. Shortlisted Firms / Agencies will be advised to make presentation before a committee on their proposal. Committee's suggestions will be incorporated by the vendors in their subsequent presentation/documentation.

7. Firms / Agencies will be provided with detailed document for “Tender Notice”, thereafter. The decision of the Technical Evaluation committee for short listing of the eligible Firms /Vendors/ Agencies for Financial Tender Participation will be final and binding on all those who have filed the EOI.
8. Firms / Agencies are advised to visit the ATDC website (www.atdcindia.co.in) and study about ATDC Courses/Training Programmes to conceptualise their Assessment process/Criteria etc. so as to present the most effective use of Assessment results and reports in their EOI
9. Sealed envelopes superscripted as “Expression of interest for Skill Matrix Assessment ” addressed to:

**HOD (RP/PP),
National Head Office,
Paridhan Vikas Bhawan,
P-50, Sector-44, Institutional Area,
Gurgaon-122003.**

The duly completed EOI should be submitted latest by **2.00 pm** on **25th May, 2015**. Vendors may give their contact Number & Name of the contact person and e-mail for further correspondence. For any queries you may contact at 0124-4659-537/538 and email at omprakashmishra@atdcindia.co.in and roopalishukla@atdcindia.co.in. For more details you may visit for portal www.atdcindia.co.in.



(Dr.R.A.Lal)
HOD (RP/PP)