



**Ref: ATDC/NHO/RP/SMART/05/19(A)/TE-06 Dated:05/08/2014**

**SHORT TERM TENDER NOTICE**  
**FOR ANNUAL MAINTENANCE CONTRACT (AMC)**  
**FOR SEWING MACHINES ON PAN INDIA BASIS**

**Date of Closing:20.08.2014 at 1500 Hrs.**

**Date of opening:20.08.2014 at 1600 Hrs.**

**CLIENT:**

APPAREL TRAINING AND DESIGN CENTER  
(Under the aegis of, APPAREL EXPORT PROMOTION COUNCIL)  
P-50, Paridhan Vikas Bhawan Sec-44, Gurgaon - 122003,  
Haryana (India) Phone: 0124-4659511 / 4659507  
Fax: 0124-4659500

**NAME AND ADDRESS OF TENDERER:**

\_\_\_\_\_  
\_\_\_\_\_

**SEAL:**

**SHORT TERM TENDER NOTICE**  
**ANNUAL MAINTENANCE CONTRACT FOR SEWING MACHINES, PAN INDIA**

HOD(RP/PP) on behalf of Director General & CEO,ATDC,invites tender from eligible tenderers for Annual Maintenance Contract of JUKI,HASHIMA & KANSAI Sewing Machines installed at various ATDC Centres/SMART Centres & Skill Camps pan India for a period of **TWO YEARS** from the start date of contract with the selected bidder.

The services to be provided by the contractor are as follows:

- a) Contractor shall provide maintenance services for **Sewing Machines listed below, installed in ATDC-SMART centres/Skill Camps**, in order to keep the equipments in good working condition. The Contractor shall keep sufficient quantity of spare parts for rendering AMC services with the minimum possible downtime throughout the tenure of the contract.
- b) The above service consists of preventive and corrective maintenance and includes carrying out of the necessary repairs with original spare parts only. The contractor is expected to repair / replace the item in case of any hardware failure, within 24 hours (next business day) after the defect has arisen.
- c) The vendor may quote, per year maintenance charges, terms and conditions separately for **comprehensive** and **non-comprehensive** AMC.

SL No.	Description	Unit	Qty
1.	Single Needle Lock Stitch Flat Bed complete with std. Accessories (Juki DDL8300N)	Each	745
2.	Single Needle Lock Stitch Under Bed Trimmer duly complete with Std. Accessories(Juki DDL8700-7-WB/CP18A)	Each	335
3.	Front Placket Making Machine (Kansai spl.DFB1404PSF)	Each	05
4.	Waist Band Attaching Machine (Kansai .DFB1404WB)	Each	05
5.	Continuous Fusing Press Machine (Hashima HP-450 MS))	Each	24
6.	Two Needle Four Thread Over Lock Machine complete with Std. Accessories(JukiMO-6714S-BE644H/G39/Q141)	Each	42

7.	Two Needle Five Thread Over Lock Machine Complete with std. Accessories (JukiMO6716S-DE4-40H/E35)	Each	44
8.	Three Needle Five Thread Flat lock M/c-Flat Bed Complete with Std. Accessories (Juki MF-7723-U10-B56)	Each	29
9.	Straight Knife Cutting Machine (Eastman 629 ( 6"))	Each	31
10.	Single Needle Lock Stitch Button Attaching M/c with std. Accessories(Juki LK1903ASS-301/MC-596KSS)	Each	25
11.	Electronic Button Hole M/c. Complete with std. Accessories(JukiLBH-1790 SMC-601KKS)	Each	25
12.	<b>Ironing Table ( RV Table + Jumbo Boiler) (Ram sons RV4425-80-MR0I jumbo)</b>	Each	52



(Dr.R.A.Lal)  
HOD (RP/PP)

**CRITERIA FOR ASSESSMENT**

Bidders to submit information against the following sub criteria for assessment of their technical competency and **qualifying criteria will be 60%**.

1. No. of years of existence of the company in maintenance of tendered items in **India**. Bidder may give information on letter head and also proof in the form of Website / Registration certificate etc. indicating the year of establishment : ( website – home page and page containing relevant information – highlighted to be submitted): – **20**
2. ISO- 9000 certification, Copy of ISO-9000 certificate to be enclosed: - **10**.
3. List of Govt./Semi Govt institutions for whom the supply/services of tendered items was undertaken during the last 3 years (2010-2011 , 2011-2012 , 2012-2013 ) Please enclose as a proof P.O. or job completion certificate from each organization:-**20**
4. Feedback report from at least 3 organizations mentioned above on their letter head :- **15**
5. Annual Turnover of the company during last 3 years 2011-12,2012-13 and 2013-14: - **20**  
(Please enclose relevant pages of balance sheet and audit report)
6. Sales and Service Centres in India & turnaround time for servicing.  
A list of service Centres with address & contact No.is to be submitted:- **15**



**(Dr.R.A.Lal)**  
**HOD (RP/PP)**

1. Cost of tender: **Rs.1000.00** (Non Refundable)

a) Bank Draft /Pay Order No.:-----

b) Date of issue of BD/PO: -----

c) Name of the issuing authority: -----

2. Name, complete address of the Firm/Agency and Telephone No.,

Fax No., with Agency profile if any -----

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3. Name, Designation, Address and Telephone Number of Authorized person of Firm / Agency to deal with Fax number and Email address: -----

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4. Name of the Bank(s) where the agency has account(s):

Address of the Bank: -----

Telephone number; -----

Fax number):-----

5. Please specify as to whether Tenderer is a sole Proprietor /partnership firm Name, address and Telephone No. of Director/ partners should be specified-----

6. Service Tax Registration No.:-----

7. PAN/GIR No.:-----

8. Details of Earnest Money Deposited:

a) Amount:\_\_\_\_\_

b) Bank Draft/Pay order \_\_\_\_\_

c) Date of issue of BD/PO\_\_\_\_\_

d) Name of the issuing authority\_\_\_\_\_

Place\_\_\_\_\_ Signature\_\_\_\_\_

Date\_\_\_\_\_ Name\_\_\_\_\_

Seal of the firm

**(On Company letter head)**

**DECLARATION**

1. I, -----Son /Daughter of Shri -----  
-----

Proprietor / Partner / Director / Authorized Signatory of -----  
competent to sign this Declaration and execute this tender document;

2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.

3. The information / documents furnished along with above declaration are true and authentic to the best of my knowledge and belief. I/we am / are well aware of the fact that furnishing of any vague / false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized person

Full Name: \_\_\_\_\_

Company's Seal: \_\_\_\_\_

### **Terms & Conditions**

**Price:** The prices quoted should be in Indian Rupee and should include all the charges. No travelling, boarding, lodging and other charges shall be paid by ATDC for the visit of the representative of the company for attending the faults/repair complaints from various centres.

**No.of Visits:** The contractor shall make preventive visits every quarter of the year of contract as routine visits. Contractor will make visit on call, in case of reporting of defect from the **Centre free of cost.**

In case of non-comprehensive AMC, the parts recommended for replacement will be arranged by the Centre and after arrangement of spare parts; the contractor shall visit the respective Centre for rectification of the defect. The visit would be free of cost.

**Financial Quotes:** Financial quotes are to be submitted in the prescribed format given at the end of the tender enquiry.

**Rejection of Bid:** The Tenderer shall offer and quote for all items and services indicated in the tender. Tender responses that do not cover all items shall be summarily rejected. The Tender should be complete in all respects and if the Tender is incomplete the offer may be rejected.

**Performance Security:** Within 10 days of award of contract, the successful tenderer is required to submit a Performance Bank Guarantee for 10% of the contract value as Performance Security. The Bank Guarantee would be valid for a period of 27 months from the date of signing of contract, extendable by further one year, if the AMC is extended for further one year.

**Award of Contract:** After evaluation of the bids received, the contract would be awarded to the lowest bidder, whose bid is technically acceptable and meets the eligibility requirement.

**Modification of Contract:** ATDC reserves right to modify the terms and conditions to the Contract, during the period of contract, so as to meet contingency situations, which can arise from time to time. Such modifications would be discussed and agreed upon by the successful Tenderer taking into consideration the Cost, time and other implications. After finalization of modification, the Contract Agreement may be suitably amended, if required.

**Commencement of the Contract:** The Contractor shall commence the work within 7 days of issue of the contract document. The period of operation of the Contract shall be 24 months from the date of start of contract. The Contract may be renewed for additional 12 months at the discretion of ATDC on the basis last performance of the contractor.

**Extension of Contract:** ATDC may extend the contract for another one year by giving notice of at least 30 days prior to the expiry of the contract. The prices (exclusive of taxes) shall remain firm and unchanged for the third year of operation. In case of extension of contract for third year, the Performance Bank Guarantee shall be required to be extended accordingly for further one year.

**Payment Terms & Schedule:** Payment shall be made on following conditions:-

- a) All payments to the Contractor shall be made subject to deduction of TDS (Tax deduction at Source) as per the Income -Tax Act 1961 and other taxes if any as per the Government of India Rule.
- b) Payment will be made to the Contractor on Quarterly basis after services has

been satisfactory rendered in the preceding quarter. The contractor shall submit service report duly certified by the Centre in-charge, certifying the service has been rendered satisfactorily. The payment shall be effected on the strength of such reports only.

- c) ATDC can convey specific observations to any incorrect/wrong-invoiced amounts by written notice to the Contractor.

**Arbitration:** In the event of any dispute relating to the contract or meaning of any terms and conditions which could not be solved amicably by the parties, may refer the matter to the Sole Arbitrator to be appointed by ATDC on the request of either of the parties for arbitration in consonance with the provisions of the Arbitration and Conciliation Act, 1996(Act 26 of 1996), on the designated reference in dispute.

**Governing Laws & regulation:** All legal proceedings shall be under the jurisdiction of courts situated in the National Capital Territory of Delhi. This Agreement shall be covered and construed in accordance with Laws of India including without limitation, the relevant Central Acts and Rules, Regulations and Notifications issued and amended there under from time to time.

### **Contract Termination**

**Termination for Default.** ATDC may, without prejudice, to any other remedy for breach of contract, by written notice of default sent to the Contractor, terminate the contract in whole or in part if:

- a) The qualified Contractor fails to deliver any or all of the obligations within the time period(s) specified in the contract, or any extension thereof granted by ATDC.
- b) The qualified Contractor fails to perform any other obligation(s) under the contract.

In case of termination for default, ATDC reserves the right to forfeit the Performance Bank Guarantee submitted by the Contractor for successful execution of project.

**Termination for Insolvency, Dissolution etc.** ATDC may terminate the contract at any time by giving written notice to the Contractor without compensation to the Contractor, if the Contractor becomes bankrupt or otherwise insolvent or in case of dissolution of firm or winding up of company, provided that such termination will not prejudice or effect any right of action or remedy which has accrued thereafter to ATDC.

**Termination for Convenience.** ATDC reserves the right to terminate by prior written notice, the whole or part of the contract. The notice of termination shall specify that termination be for ATDC convenience, the extent to which performance of work under the contract is terminated and the date on which such termination becomes effective.

**Suspension:** ATDC may, by a written notice of suspension, suspend all payments to the Contractor under the contract, if the Contractor fails to perform any of its obligations under this contract, (including the carrying out of the services) provided that such notice of suspension:

- a) Shall specify the nature of the failure and
- b) Shall request the Contractor to remedy such failure within a specified period from the date of issue of such notice of suspension.



**Maintenance of Call records:** The contractor shall maintain call records of problem reported from the various centres across India and date & time of rectification of problem invariably recorded.

**Penalty:** All the defects reported shall be repaired/ replaced and machines made operational within 24 hours of lodging of the complaint. Faults booked will be treated as rectified only if the AMC holder gets satisfactory report from the user on the date of rectification. In case fault persists beyond One Week or faulty equipment is taken by the Contractor for repair and not returned within one week after repair, ATDC shall be at liberty to get the same repaired from outside source and recover the cost from AMC Contractor from the pending AMC bill or from performance Bank Guarantee.

### **Warranty**

- a) The Contractor shall provide the warranty for 12 months of the items supplied/replaced and all such items shall be new and free from all defects and faults in material, workmanship and manufacture and shall be of the highest grade and consistent with the established and generally accepted standards for materials of the type ordered and shall perform in full conformity with the specifications.
- b) Replacement under warranty clause shall be made by the Contractor free of all charges at site including freight, insurance and other incidental charges.

**After expiry of the Contract:** All the machines are to be handed over by the outgoing AMC Contractor to the in-charge or to the new AMC Contractor within 7 working days of expiry of Contract in working conditions and a certificate to this effect is required to be obtained by the Contractor from the concerned Principal/ in-charge of the respective centres.

**Clarifications:** if any may be obtained through email [lal@atdcindia.co.in](mailto:lal@atdcindia.co.in), [balyanrakesh@atdcindia.co.in](mailto:balyanrakesh@atdcindia.co.in) or telephonically on 0124-4659-507/511.

The envelope containing quotes should be sealed and super scribed as:

- I. Tender Ref No. ATDC/NHO/RP/SMART/05/19(A)/TE-06      Date:05/08/2014
- II. Tender for: AMC for Sewing Machines
- III. Closing date:20/08/2014 at 1500 Hrs
- IV. Opening Date:20/08/2014 at 1600 Hrs

Late bids will not be considered.

The bids should be addressed to:

**HOD (RP/PP),  
ATDC, Paridhan Vikash Bhavan,  
P-50, Sec-44, Institutional Area,  
Gurgaon (Haryana)-122003**



**(Dr.R.A.Lal)  
HOD (RP/PP)**

**FINANCIAL BID FORMAT**  
(On Company / Firm's letter head)

**(Note: The quotes would be accepted in the following format only)**

Quotation No. -----

Date: -----

To,

**HOD**  
(RP/Purchase & Procurement),  
ATDC, Paridhan Vikash Bhavan,  
P-50, Sec-44, Institutional Area,  
Gurgaon (Haryana)-122003

**SUBMISSION OF QUOTES AGAINST**  
**TENDER ENQUIRY NO. ATDC/NHO/RP/SMART/05/19(A)/TE-06 DATED: 01/08/2014**

Dear Sir,

We are pleased to forward the best rates for providing maintenance services as per the following details.

SL No.	Description	Unit	Qty	Rate per unit	Total value
1.	Single Needle Lock Stitch Flat Bed complete with std. Accessories (Juki DDL8300N)	Each	745		
2.	Single Needle Lock Stitch Under Bed Trimmer duly complete with Std. Accessories(Juki DDL8700-7-WB/CP18A)	Each	335		
3.	Front Placket Making Machine (Kansai spl.DFB1404PSF)	Each	05		
4.	Waist Band Attaching Machine (Kansai .DFB1404WB)	Each	05		
5.	Continuous Fusing Press Machine (Hashima HP-450 MS))	Each	24		
6.	Two Needle Four Thread Over Lock Machine complete with Std. Accessories(JukiMO-6714S-BE644H/G39/Q141)	Each	42		

7.	Two Needle Five Thread Over Lock Machine Complete with std. Accessories (JukiMO6716S-DE4-40H/E35)	Each	44		
8.	Three Needle Five Thread Flat lock M/c-Flat Bed Complete with Std. Accessories (Juki MF-7723-U10-B56)	Each	29		
9.	Straight Knife Cutting Machine (Eastman 629 ( 6"))	Each	31		
10.	Single Needle Lock Stitch Button Attaching M/c with std. Accessories(Juki LK1903ASS-301/MC-596KSS)	Each	25		
11.	Electronic Button Hole M/c. Complete with std. Accessories(JukiLBH-1790 SMC-601KKS)	Each	25		
12.	<b>Ironing Table</b> ( RV Table + Jumbo Boiler) ( <b>Ram sons RV4425-80-MR01 jumbo</b> )	Each	52		

\*the quoted price should be inclusive of all charges.


**Payment terms:** -----

**Warranty/guarantee:** -----


**Validity of quote: Not less than 180 days**

(Sign. of authorized Signatory  
With rubber stamp)

<b>1<sup>st</sup> Phase Sewing Machines Details for AMC</b>					
<b>SL NO.</b>	<b>Date of Purchase</b>	<b>Description of Item</b>	<b>Unit</b>	<b>Qty</b>	<b>Total Cost in INR(2011-12) (US\$=Rs.45)</b>
<b>01.</b>	11.04.2011	Single Needle Lock Stitch Flat Bed complete with std. Accessories (Juki DDL8300N)	Each	225	25,31,250.00
<b>02.</b>	11.04.2011	Single Needle Lock Stitch Under Bed Trimmer duly complete with Std. Accessories(Juki DDL8700-7-WB/CP18A)	Each	105	26,93,250.00
<b>03.</b>	07.05.2011	Front Placket Making Machine (Kansai spl.DFB1404PSF)	Each	05	2,68,875.00
<b>04.</b>	07.05.2011	Waist Band Attaching Machine (Kansai .DFB1404WB)	Each	05	3,13,875.00
<b>05.</b>	07.05.2011	Continuous Fusing Press Machine (Hashima HP-450 MS))	Each	06	5,40,000.00
<b>06.</b>	11.04.2011	2 Needle,4 Thread overlock machine complete with standard accessories	Each	11	2,63,340.00
<b>07.</b>	11.04.2011	2 Needle, 5 Thread overlock machine complete with standard accessories	Each	16	4,39,200.00
<b>08.</b>	11.04.2011	3 Needle,5 Thread Flat bed inter lock machine complete with standard accessories	Each	09	3,23,190.00
<b>09.</b>	16.04.2011	Straight knife Cutting machine	Each	11	4,60,350.00
<b>10.</b>	11.04.2011	Button Hole Machine	Each	09	18,12,375.00
<b>11.</b>	11.04.2011	Button Attach Machine	Each	09	12,85,875.00
<b>12.</b>	02.05.2011	Ironing Table with Iron (Steam generator included)	Each	18	7,34,400.00
		<b>G.Total</b>		<b>429</b>	<b>1,16,65,980.00</b>

  
**(Dr.R.A.Lal)**  
**HOD (RP/PP)**

2 <sup>nd</sup> Phase Sewing Machines details for AMC					
SL NO.	Date of Purchase	Description of Item	Unit	Qty Purchased	Total Cost in INR
01.	31.07.2011	Single Needle Lock Stitch Flat Bed complete with std. Accessories (Juki DDL8300N)	Each	520	71,50,000.00
02.	31.07.2011	Single Needle Lock Stitch Under Bed Trimmer duly complete with Std. Accessories(Juki DDL8700-7-WB/CP18A)	Each	230	72,10,500.00
03.	27.08.2011	Continuous Fusing Press Machine (Hashima HP-450 MS))	Each	18	19,80,000.00
04.	31.07.2011	2 Needle,4 Thread overlock machine complete with standard accessories	Each	31	9,07,060.00
05.	31.07.2011	2 Needle, 5 Thread overlock machine complete with standard accessories	Each	28	9,39,400.00
06.	31.07.2011	3 Needle,5 Thread Flat bed inter lock machine complete with standard accessories	Each	20	8,77,800.00
07.	25.08.2011	Straight knife Cutting machine	Each	20	10,23,000.00
08.	31.07.2011	Button Hole Machine	Each	16	39,38,000.00
09.	31.07.2011	Button Attach Machine	Each	16	27,94,000.00
10.	02.05.2011	Ironing Table with Iron (Steam generator included)	Each	32	13,05,600.00
		<b>G.Total</b>		<b>931</b>	<b>2,81,25,360.00</b>

  
 (Dr.R.A.Lal)  
 HOD (RP/PP)