



Apparel Training & Design Centre

Request for Proposal (RFP)

from

**CENTRAL/STATE GOVERNMENT / INSTITUTE OF TISS/IICA
EMPANELLED AND OTHER AUTONOMOUS RECOGNISED AGENCIES**

for

**CONDUCTING “IMPACT ASSESSMENT STUDY” OF THE CANDIDATES
TRAINED BY ATDC AT 26 ATDC CENTRES IN 14 STATES OF INDIA,
UNDER REC FOUNDATION-CSR PROJECT.**

Issued on: 13.08.2021

Apparel Training & Design Centre,

**Paridhan Vikas Bhawan, P-50, Institutional Area, Sec-44, Gurgaon-
122003.**

Phone no. 0124-4659501

Deadline for Proposal Submission: 10.09.2021 (16:00 hours)

PROPOSAL SUBMISSION LETTER

(To be on Proposer's letterhead)

To:

CTO & GM (CSR),

ATDC, NHO, Gurgaon.

Sub: **Submission of Proposal for** CONDUCTING "IMPACT ASSESSMENT STUDY" OF THE CANDIDATES TRAINED BY ATDC AT 26 ATDC CENTRES IN 14 STATES OF INDIA, UNDER REC FOUNDATION-CSR PROJECT.

We, the undersigned, as Proposer, having examined the complete RFP document do hereby offer to work with ATDC on CONDUCTING "IMPACT ASSESSMENT STUDY" OF THE CANDIDATES TRAINED BY ATDC AT 26 ATDC CENTRES IN 14 STATES OF INDIA, UNDER REC FOUNDATION-CSR PROJECT in full conformity of ATDC's requirements as elaborated in RFP for the amounts mentioned by us in the Financial bid or such other sums as may be agreed to between us.

We hereby agree to all the terms and conditions stipulated in the RFP and submit herewith our proposal for the said Project.

Yours faithfully,

(Authorized Signatory)

In the capacity of duly authorized to sign the proposal for and on behalf of Principal Proposer.

(Name & Designation, seal of the firm)

DECLARATION

1. I, -----Son /Daughter of Shri -----

Proprietor / Partner / Director / Authorized Signatory of -----
competent to sign this Declaration and execute this tender document;

2. I have carefully read and understood all the terms and conditions of the RFP document and hereby convey my acceptance of the same.

3. The information / documents furnished along with above declaration are true and authentic to the best of my knowledge and belief. I/we am / are well aware of the fact that furnishing of any vague / false information / fabricated document would lead to rejection of my bid at any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized person

Full Name: _____

Company's Seal: _____

RFP information

| | | | | |
|-------------------------------|---|---|---------------------|---|
| Name of organization | Apparel Training & Design Centre | | | |
| Location | Apparel Training & Designing Centre, NHO Paridhan Vikas Bhavan, P-50,Sec-44,Institutional Area, Gurgaon(Haryana)-122003 | | | |
| Scope of Work | RFP for CONDUCTING "IMPACT ASSESSMENT STUDY" OF THE CANDIDATES TRAINED BY ATDC AT 26 ATDC CENTRES IN 14 STATES OF INDIA, UNDER REC FOUNDATION-CSR PROJECT. | | | |
| RFP reference | ATDC/NHO/CSR/2021/ Date: 13.08.2021 | | | |
| RFP Value | Estimated Value | Performance Security (Refundable) | EMD (Refundable) | Application Money (Non- Refundable) |
| | Rs. 2 Lakh (including GST) | 10 % of Contract Value (DD/BG) | Rs.5000/- (DD) | Rs. 1000/- (DD) |
| RFP Type | Limited | | | |
| Type of bid | Limited, Two Bid (Technical & Financial In 2 separate Envelopes) | | | |
| Pre-RFP submission Meeting | 03.09.2021 (14:30 hours) at SAMEEKSHA, ATDC NHO GURGAON. | | | |
| Closing Date/Time | 10.09.2021 (16:00 hours) | | | |
| Opening Date/Time | 10.09.2021 (16:30 hours) | | | |
| Name of Person in Contact | Ms. Neera Chandra | | | |
| Designation | CTO & GM (CSR) | | | |
| Address | Apparel Training & Designing Centre, Paridhan Vikas Bhavan, P-50,Sec-44,Institutional Area, Gurgaon(Haryana)-122003 | | | |
| Email | neerachandra@atdcindia.co.in | | | |
| Phone | 0124-4659-538 | | | |

(Neera Chandra)
CTO & GM (CSR)

1. Application money :(i) Rs.1000.00 (Non Refundable) and EMD(ii) Rs 5000/-(Refundable)

a) Bank Draft /Pay Order No. :---(i)------(ii)-----

b) Date of issue of DD/PO :---(i)------(ii)-----

c) Name of the issuing authority :-(i)------(ii)-----

2. Name, complete address of the Firm/Agency and Telephone No.,

E-Mail/Fax No., with Agency profile if any -----

3. Name, Designation, Address and Telephone Number of Authorized person of Firm / Agency to deal with Fax number and Email address: -----

4. Name of the Bank(s) where the agency has account(s):

Address of the Bank: -----

Telephone number; -----

E-Mail/Fax number):------

5. Please specify as to whether Tenderer is a sole Proprietor /partnership firm Name, address and Telephone No. of Director/ partners should be specified-----

6. GST Registration No.:-----

7. PAN No.:-----

8. Whether a government agency/TISS, IICA empanelled agency -Details with valid certificate of empanelment.

Authorized Signatory

Seal of company

1. APPAREL TRAINING & DESIGN CENTRE - AN INTRODUCTION

Apparel Training and Design Centre (ATDC), registered as a society under Societies Registration Act, 1860, on February 15, 1991, has completed 25 years of yeomen service in skill training. With over 125 centers spread over 23 states, Pan-India, ATDC has emerged as the largest quality vocational training institute network for training of skilled workforce for shop floor and junior to middle level technical professionals for different tiers of Apparel Manufacturing Companies. Of these centres, 30 are recognized as Skill Knowledge Provider (SKPs) aligned to All India Council of Technical Education (AICTE) and 65 are ATDC Vocational Institutes, recognized as Vocational Training Providers (VTPs) from Directorate General of Training (DGT) Ministry of Skill Development and Entrepreneurship (MSD&E), Govt. of India.

ATDC through its various training centres, conducts skill training programs for Apparel Sector, the courses ranging from 330 hours short term courses to 3000 hours B.Voc degree courses, affiliated to Rajiv Gandhi National Institute of Youth Development (RGNIYD) Govt. of India. It has since its ATDC have trained over 3.17 lakh candidates in short-term and longer-duration courses, of which 79-82% have been girls/women. 70-73% of the trained workforce have found gainful employed in Apparel Sector.

2. THE PROJECT:

ATDC under CSR initiative of REC Foundation (an initiative of REC Limited), which is one of the leading Public Sector Enterprises of the Government of India, has been allotted a project to provide Employment Linked Vocational Training to develop the capacity and capability of academically challenged and underprivileged, intermediate or graduate youths for shop floor level employment in garment industry and also to develop professionally qualified/proficient entrepreneurs through self-employment. 1100 youths belonging to SC/ST/OBC/Women/Minority/ Economically weaker section/underprivileged youth of the society have to be trained in ATDC centres located in Delhi, Uttar Pradesh, Haryana, Chandigarh, Punjab, Gujarat, Madhya Pradesh, Bihar, Uttarakhand, Sikkim, Manipur, Odisha, Chhattisgarh and Jharkhand. (**Annexure-V**).

3. SCOPE OF WORK:

ATDC was assigned to undertake under CSR initiative of REC Foundation, 8 months Production Supervisor-Sewing course, 4 months Sampling Coordinator/GCT and 3 months Sewing Machine Operator Employment Linked Vocational Training in Apparel Sector for 1100 candidates in 14 States and as advised by REC Foundation, ATDC had conducted a baseline survey to ascertain the potential of conducting such training including willingness and availability of targeted youths (12th Standard/Graduate, 10th Pass and 5th Pass) to undertake such training and work in apparel sector. The baseline survey was conducted through an IICA empaneled agency and the report was accepted by the REC Foundation.

Now since the training is completed, the Impact Assessment Study of the candidates trained is to be carried out by ATDC through a Govt. Agency/IICA/TISS Empaneled Agency or other agency of reputed. The agency has to conduct Impact Evaluation Study through study and analysis of collected information from the field and has to prepare an Impact Evaluation Study report with appropriate case studies, feedback, forms, inputs from the candidates, parents, employers, SHGs, women, entrepreneurs etc. Impact Assessment Report may also have comparison with Baseline data, post training changes and achievement of KPI. Following broad parameters may be used to conduct the proposed Impact Assessment Study:-

3.1. Terms of Reference (ToR) for proposed Impact Study.

I. Sample Size:

Sample size 100%. All 1100 candidates to be covered. Candidates details will be provided by ATDC. The vendor has to report their present status and demographics.

II. Placement Status:

Their present status of Jobs/companies they are working in at present, period of employment with previous employer, reason for taking change etc. have to be reported. **3 months post placement tracking of candidates also to be covered by the vendor.**

On the basis of initial feedback of placements, the trained candidates have broadly secured the placement at the locations mentioned at **Annexure-A**.

III. Self-employment/Further Study:

If not in employment, the activity being undertaken like self-employment, joining self-help group, social group, further study, annual income thereof to be reported. Number of such candidates to be reported separately. Details on the basis of initial feedback shall be provided by ATDC.

IV. Candidate's Feedback:

- i. Candidate's feedback on effectiveness of REC Foundation sponsorship and ATDC's training. How the training has helped the candidates to build up their career.
- ii. Candidate's feedback on suitability of the curriculum/teaching methodology for Apparel Industry. Their suggestions for improvement to make the training more useful for industry.
- iii. Candidate's feedback on recommending ATDC's Vocational Courses to their friends/close relatives.
- iv. **Working pictures of candidates, those have chosen self-employment or set up their own enterprises**

V. Parent's Feedback:

Parent's/Guardian's feedback on usefulness of REC Foundation CSR sponsorship and effectiveness of ATDC's training.

Impact on their life style after conducted the training.

VI. Employer's Feedback:

- i. Employer's feedback on effectiveness of ATDC's trained workforce and improvement observed after engaging ATDC's trained candidates, in productivity and quality of products/services handled by them and as to whether they would prefer engaging or recommending others to engage ATDC trained candidates in future too.
- ii. Employer's feedback on adherence to health and safety practices by the ATDC trained candidates vis-a-vis other candidates.
- iii. 3 month post placement training on the company letter head of Employer's

VII. Impact in living standard of trained candidates:

- i. Impact on the living standard of the candidates/family. Comfort to look after healthcare and other needs of their spouse/parents/dependents. Views of the candidates, their parents/guardians/community leaders/mentors to be taken.
- ii. Whether job placement after ATDC training has helped the candidates to acquire certain assets for themselves/their families like electronic gadgets/T.V/ two wheeler/refrigerator etc. Details to be reported.
- iii. In respect of women candidates, increase in their level of confidence and how their opinion are valued in taking decisions on family matters, being additional earning members. Their comfort level in taking care of their needs, needs of their younger brothers/sisters/parents/children (if any), improved healthcare of their dependents.

VIII. Success Stories:

- i. Success stories with candidates interview, photographs/videos, company / position they are working/business set up and how do they feel privileged of having taken ATDC training with REC Foundation help.
- ii. Rise in awareness on women rights after training.

IX. Trainer's Feedback:

Views of Trainers/ATDC Principal/Centre –in-charge/Regional Manager on stage wise improvements in personality and confidence building of candidates from the stage of appearing for interview for admissions, at various stages of training, passing out the exam and placement. How in their views, the REC Foundation CSR sponsorship has helped the candidates to their turn around.

X. Status of candidates neither in wage-employment nor chosen self-employment and reason for doing so, may be reported in respect of balance candidates.**XI. Status of the candidates after completion of ATDC training in the pandemic situation of covid-19**

4. DELIVERABLES:

- i Submission of input documents including feedback forms, all photographs, videos/case studies etc. in hard and soft copies.
- ii Presentation of draft report and final report on overall findings to the ATDC /REC senior management.
- iii “Impact Evaluation Study Report” (10 copies) including all the points mentioned in the Scope of Work, “Terms of Reference” and also the discussions held with different stakeholders during the process and also the following:
 - a. Social and Economic strata of the candidates covered.
 - b. Quality of infrastructure at ATDC centres, trainers, safety and security, capacity utilization and the ability with which they have undertaken given project.
 - c. Quality of pre and post training counseling and support.
 - d. Whether employment after training was accomplished in the given locations or nearby areas.
 - e. How the project has helped the women empowerment, improvement in economic level of the target group and their family’s sustainability.
 - f. SDG’s covered by Project.

The above are some of the key areas, but the report should not be limited to above only.

5. TIMELINES:

| S. No. | Event | Target Date |
|--------|--------------------------------------|--|
| 1 | Issue of RFP | 13.08.2021 |
| 2 | Pre-RFP submission Meeting | 03.09.2021 (14:30 hours) |
| 3 | Last date for submission of Proposal | 10.09.2021 (16:00 hours) |
| 4 | Opening of Technical Bids | 10.09.2021 (16:30 hours) |
| 5 | Completion of Study | 30 days from the date of award of contract |
| 6 | Budgetary Provision | Rs. 2 Lakh-Maximum (including of GST) |

6. GUIDELINES FOR SUBMISSION OF BIDS:

- i The bidder has to submit two separate bids, namely:
 - a. Technical Bid with all prescribed documents, Application Fee of Rs. 1000/-and EMD of Rs 5000/- by way of demand draft/pay order drawn in favor of Apparel Training & Design Centre payable at Gurgaon.
 - b. Financial Bid
- ii The bidder shall seal both the bids in two separate envelopes and place in one outer envelope. Inner and outer envelope shall be appropriately superscripted with the type of bid (Technical or Financial) and details of company on the face of all envelopes.
- iii Technical bids will be opened prior to financial bids
- iv Bidders qualifying mandatory requirement prescribed in technical bid, will make presentation before the committee, on various parameters of technical bid **(Annexure-I)**.
- v A minimum technical score of 60% in the technical evaluation will be considered as qualifying criteria for opening of financial bids.
- vi The decision of the Committee in the evaluation of responses to the RFP shall be final.
- vii The contract will be awarded to the agency securing the highest score in overall evaluation based on weighted average method (70% Technical and 30% Financial), to be calculated under the below mentioned formula:

A=100xB/C Where

| |
|---|
| A= Financial Score of proposal under consideration |
| B= Price of Lowest financial proposal |
| C= Price of the proposal under consideration |
| Final Score, (S=0.7* T+ 0.3* A), where |
| T= Technical Score |

7. Technical Bid:

The bidders shall submit the Technical Bid as per the format of **Annexure-I**. The parameters in part B to G of the format would be marked as per the marking scheme given in remarks Column. The Technical bid should be submitted in the separate envelope and marked on the top “**Technical Bid**”

8. Financial Bid:

The Bidder shall submit the financial quote inclusive of all taxes and other expenses in INR. ATDC will not bear any additional cost towards the job. Format for submission of financial bids is at **Annexure-II**.

Financial quote in the financial bid should be written in words and figures. In case of dispute the cost given in words will be considered.

9. GENERAL GUIDELINES:

- i Bidding agencies are advised to study this RFP document carefully before submitting their proposals. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.
- ii EMD of Rs 5000/- by way of Demand Draft in favor of Apparel Training and Design Center, Payable at Gurgaon. EMD is refundable in respect of bidders not selected and may be replaced with Performance Guarantee in respect of bidder selected for award of contract. If the selected bidder declines to accept the award of work, EMD will be forfeited. No interest will be paid on EMD or Performance Guarantee amount.
- iii At the time of award of contract, the awardee will be required to submit performance guarantee @ 10% of contract value by way of Demand draft/FD (For 3 months) /BG (4

months) from a scheduled bank, in favor of Apparel Training & Design Centre, Gurgaon. In the event of the firm not meeting its commitment, the performance guarantee will be forfeited.

- iv All the pages including attachments to be signed by the authorized signatory of the bidder, with the seal of company affixed at last page.
- v Quote should be valid for 90 days.
- vi For delay in submission of "Impact Assessment Study Report" for the reason attributed to the vendor, a penalty @ 0.5% of value of contract for each week or part thereof subject to maximum of 5% of the contract value may be levied from the vendor. LD can be recovered from any dues of the vendor. Should the delay be more than two months, ATDC may exercise the right to cancel the contract.
- vii The firm/vendor blacklisted by any government organization is not eligible to participate in the tendering process.
- viii **Arbitration:** In case of any dispute the same will be solved by means of arbitration, within New Delhi jurisdiction only.

10. RIGHT OF ATDC

- Bids submitted by any agency without valid credentials and proof of previous works will not be considered.
- At any time, ATDC may, for any reason, modify the RFP Document by an amendment.
- In order to accord prospective Bidders reasonable time to take the amendment into account, ATDC may, at its discretion, extend the last date for the receipt of Bids
- The Bidders are allowed to resubmit their bid, if required, after such amendments
- If ATDC deems it appropriate to revise any part of this RFP or to issue additional data to clarify an interpretation of provisions of this RFP, it may issue supplements to this RFP

- ATDC may, at its discretion, extend the deadline for submission of proposals by issuing a corrigendum through email to all confirmed proposers, in which case all rights and obligations of the project and the Bidders previously subject to the original deadline will thereafter be subject to the deadline as extended
- ATDC may terminate the RFP process at any time without assigning my reason
- ATDC reserves the right to accept or reject any proposal, and to annul the short listing process and reject all responses at any time without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for ATDC action
- The payment will be made within 30 days of acceptance of the Impact Assessment Study Report by ATDC Committee/REC Foundation.

11. BIDDERS' QUERIES AND ATDC RESPONSES

- All enquiries/clarifications from the Bidders related to this RFP, must be directed in writing exclusively to neerachandra@atdcindia.co.in or at phone 0124-4659538.
- Bids may be sent by post at vendor's own risk or may be dropped in the Tender Box available at Reception of ATDC Gurgaon at the following address, within the prescribed time limit.
- Late bids, for any reason, will not be accepted.

Apparel Training & Design Centre,
Paridhan Vikas Bhawan, P-50,
Institutional Area, Sec-44,
Gurgaon-122003.
Phone no. 0124-4659501

Neera Chandra
CTO & GM (CSR)

ANNEXURE I: LETTER FOR SUBMISSION OF TECHNICAL BID

(IN SEPARATE SEALED COVER)

(To be on Proposer's letterhead)

To:

CTO & GM (CSR),

ATDC, NHO, Gurgaon.

Sub: **RFP for** CONDUCTING "IMPACT ASSESSMENT STUDY" OF THE CANDIDATES TRAINED BY ATDC AT 26 ATDC CENTRES IN 14 STATES OF INDIA, UNDER REC FOUNDATION CSR PROJECT – SUBMISSION OF TECHNICAL BID.

With reference to the above RFP, having examined and understood the instructions, scope of work, Terms and Conditions, we hereby enclose our offer. We also submit the information as required under Technical Bid (Attached).

We certify that all statements made with regard to the education and the experience of individuals proposed for completing the subject work are accurate and factual. We are aware that the ATDC reserves the right to verify any information provided in this regard and that untrue statements may result in the proposal being declared non-responsive, together with any other action which ATDC may deem appropriate to take against us. We understand that ATDC has the right to reject the offer without assigning any reasons whatsoever.

Yours faithfully,

(Authorized Signatory)

(Name & Designation, seal of the firm)

Proforma for Technical Bid:**(To be filled and submitted by the Agency)****(All columns should be filled. If not Applicable 'NA' may be written)****(Please enclose separate sheet wherever required)**

| S. No. | Details | Remarks |
|---------------|--|----------------|
| 1. | Part A: (Mandatory Details) | |
| i | Name of the organization, Address, Contact no., Contact person and email for correspondence | |
| ii | Status of the entity (Company/Partnership firm/NGO/Society/College/Institution/Others) | |
| iii | Whether a Govt. Agency or TISS/IICA Empaneled Agency (Please submit Certificates of valid Empanelment with validity date) | |
| iv | Registration details, Act under which registered; date of registration and valid up to (Please enclose valid Registration Certificate) | |
| v | Annual Turnover (2017-18, 2018-19, 2019-20, 2020-21,) - in Rs. Lakh (Please attach C-A certificate on turnover). Average annual turnover during the last 3 years should be atleast 70% of the estimated value of the contract. | |

| S. No. | Details | Maximum Mark |
|---------------|--|---------------------|
| 2. | Part B: Experience | |
| i | Experience in conducting Impact Study/Baseline Survey (Enclose minimum four Work Orders successfully completed). | 20 |
| ii | Has the work of your organization been evaluated by any independent agency. If yes, please attach the Evaluation | 05 |

| | | |
|-----|---|----|
| | Report. | |
| 3 | Part C: Understanding of Project Proposal, Scope of Work for Impact Assessment Study | |
| i | What do you understand, ATDC wants form you | 05 |
| ii | What would be your approach to meet the requirement | 05 |
| iii | What would be the Sample Size for study | 05 |
| | | |
| 4 | Part D: Methodology | |
| i | Approach Paper with details on methodology | 05 |
| ii | Operational Plan with timeline for each operation | 05 |
| | | |
| 5 | Part E: A note on the facility, competency and infrastructure of the organization for conducting Impact Study. | 05 |
| 6 | Part F: Profile of Staff with their one page CVs | 15 |
| 7 | Part G: Competency of the firm to undertake the job- Personal discussion and presentation before the committee | 30 |

Minimum Qualifying marks under technical evaluation – 60%.

Place:

Date:

Signature of Authorized dignitary

ANNEXURE II: LETTER FOR SUBMISSION OF FINANCIAL BID**(IN SEPARATE SEALED COVER)**

(To be on Proposer's letterhead)

To:

CTO & GM (CSR),

ATDC, NHO, Gurgaon.

Sub: **RFP for** CONDUCTING "IMPACT ASSESSMENT STUDY" OF THE CANDIDATES TRAINED BY ATDC AT 26 ATDC CENTRES IN 14 STATES OF INDIA, UNDER REC FOUNDATION CSR PROJECT– SUBMISSION OF FINANCIAL BID.

Dear Sir/Madam,

We, the undersigned, having examined and understood the complete RFP document (Along with its annexure, forms etc.) do hereby offer to work with ATDC on CONDUCTING "IMPACT ASSESSMENT STUDY" OF THE CANDIDATES TRAINED BY ATDC AT 26 ATDC CENTRES IN 14 STATES OF INDIA, UNDER REC FOUNDATION-CSR PROJECT in conformity of its requirements as elaborated in the above said RFP for the amounts mentioned by us in the Financial Bid (**Attached**) or such other sums as may be agreed between us.

We undertake, if our proposal is accepted, to deliver in accordance with the delivery schedule specified in the RFP. We also undertake that ATDC's written acceptance of our proposal and or a letter of Award will be binding contract for us.

We hereby agree to all the terms and conditions stipulated in the RFP and submit herewith our proposal for the said project.

Yours faithfully,

(Signature)

(Name) (In the capacity of), seal of firm duly authorized to sign proposal for and on behalf of the Proposer _____

Proforma for Financial Bid:
(To be kept in separate envelope marked “Financial Bid”)

- Name of Organization _____
- Reference: Financial Bid for CONDUCTING “IMPACT ASSESSMENT STUDY” OF THE CANDIDATES TRAINED BY ATDC AT 26 ATDC CENTRES IN 14 STATES OF INDIA, UNDER REC FOUNDATION-CSR PROJECT.

| Description of Work | Quoted Price Inclusive of all taxes and other charges (INR) – In figure and words |
|---|---|
| CONDUCTING “IMPACT ASSESSMENT STUDY” OF THE CANDIDATES TRAINED BY ATDC AT 26 ATDC CENTRES IN 14 STATES OF INDIA, UNDER REC FOUNDATION-CSR PROJECT | |

Validity – 90 days from the date of closure.

Place:

Date:

Signature: _____

Designation: _____

Contact No: _____

Email ID: _____

ANNEXURE III: FORMAT FOR RESOURCE PROFILE

Please use the format provided below, to provide summary information on the team you propose for the project.

Resource Summary

| S. No. | Proposed Role | Number of Resource Persons | Area of Expertise | Key Responsibilities | Experience |
|---------------|----------------------|-----------------------------------|--------------------------|-----------------------------|-------------------|
| | | | | | |
| | | | | | |
| | | | | | |

Format for the Curriculum Vitae (CV)

*(The CV should not exceed 1 page)**

| S. No. | Item | Description |
|---------------|---|--------------------|
| 1 | Name | |
| 2 | Designation | |
| 3 | Role proposed for | |
| 4 | Current responsibility in the responding firm | |
| 5 | Total years of relevant experience | |
| 6 | Years of experience with the responding firm | |
| 7 | Educational qualification (specify the qualification): <ul style="list-style-type: none"> • Degree • Name of Graduation institute • Year of Graduation • Specialization (if any) • Professional Certificate (if any) | |

*CVs attached

Yours Faithfully

(Authorized Signatory)
(Name & Designation, seal of the firm)

ANNEXURE IV: FORMAT FOR PROJECT EXPERIENCE

Project Experience Summary of the Bidder

For each of the projects cited above please, provide a brief project profile using the format given below. The profile for each project must be provided in less than 1 page.

| S. No. | Name and details of Project / Engagement | Client Name | Duration (Period) | Fees Received |
|---------------|---|--------------------|--------------------------|----------------------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |

Yours faithfully,

(Signature)

(Name) (In the capacity of), seal of firm duly authorized to sign proposal for and on behalf of the Proposer

ANNEXURE V: LOCATIONS WHERE TRAINING WAS CONDUCTED.

| State | Nos. of Locations Proposed | Proposed Locations * |
|--------------|-----------------------------------|---------------------------------|
| Delhi | 3 | Okhla, Rohini & Dwarka |
| Haryana | 3 | Gurgaon, Faridabad & Ballabgarh |
| U.P | 2 | Noida & Bareilly |
| Chandigarh | 1 | Chandigarh |
| Punjab | 2 | Ludhiana & Dhuri |
| Gujarat | 2 | Surat & Vadodara |
| M.P | 3 | Bhopal, Chhindwara & Khandwa |
| Bihar | 2 | Sasaram & Sitamarhi |
| Uttarakhand | 1 | Kashipur |
| Sikkim | 1 | NaveyShotak |
| Manipur | 1 | Imphal |
| Odisha | 2 | Khandhamal & Bhubaneswar |
| Chhattisgarh | 2 | Raipur & Rajnandgaon |
| Jharkhand | 1 | Ranchi |

* Addresses of ATDC centres given at Annexure-VI.

Annexure-VI- Address of Centres

| Name of the ATDC Centres. | Address of the Centres |
|----------------------------------|--|
| 01. ATDC-Okhla | A-223, Okhla Industrial Area,Phase -I, New Delhi Ph: 011-45782242 Mob. 09911883988 |
| 02. ATDC-Rohini | Ambedkar Bhawan, 6th Floor, Sector – 16,Rohini ,New Delhi - 110085 Phone: 01127573271, 27573272, Mobile: 09971743687 |
| 03. ATDC-Dwarka | Plot No. 6-7, 2Nd Floor, Sector-10, Dwarka, Near Metro Station-10 New Delhi-110075, Mob. 9313623553 |
| 04. ATDC-Gurgaon | P-50,Paridhan Vikas Bhawan, 1 st Floor, Sector-44, Gurgaon-122003 (Haryana) |
| 05. ATDC-Faridabad | Plot No – 21, Sector-20B, Faridabad, Haryana- 121001 , Phone: 0129-2223145, 0129-4068572, Mobile: 09810446270 |
| 06. ATDC-Ballabgarh | Apparel Training & Design Center,Panchayat Bhawan,Ballabgarh, Faridabad |
| 07. ATDC-Noida | A-15, Sector-24, Opposite Somerville School, Noida, Uttar Pradesh- 201301, Phone: 0120-2411037, 0120-2411038 Mobile: 9899704748, 9810477482 |
| 08. ATDC-Bareilly | Apparel Training & Design Center Urban Haat, Rampur Garden, Bareilly - 243001 |
| 09. ATDC-Chandigarh | Regional Campus, Rajiv Gandhi National Institute of Youth Development PEC Campus, Sector-12, Chandigarh, Ph: 0172-5081744, |
| 10. ATDC-Ludhiana | B-XX-2597/570, Noble Enclave, Ist & IInd Floor, Bhaiwala Chowk, Ferozpur RoadLudhiana-141001, Punjab, Ph. 0161-2402605 |
| 11. ATDC-Dhuri | C/o Arya Senior Secondary School, Dhuri, District-Sangrur, Punjab- 148024 |
| 12. ATDC-Kashipur | 1st Floor Govt. Handloom Design Center, Moradabad Road Kashipur-244713, Uttarakhand Mob. 8920326631 |
| 13. ATDC-Surat | 7th Floor, Resham Bhawan, Lal Darwaja, Surat, Gujrat – 395003 Phone: 0261-6457712, 0261-2402466, Mobile: 09825131283 |
| 14. ATDC-Vadodara | M S University campus, Faculty of Family and Community Sciences, Department of clothing and textile, Top floor, Pratapgunj, opposite Sayaji Baug Gate 3, near Fatehgunj Circle, Vadodara-390002, Gujarat |
| 15. ATDC-Bhopal | 2nd Floor, Gas Rahat ITI Building, Raisen Road Govindpura, Bhopal (M.P)- 462023, Mobile: 09407375333 |
| 16. ATDC-Chhindwara | Vastra Vikas Bhawan, Imlikhera Chowk,Behind FDDI, In front of Airstrip, Betul Road, Chhindwara, Madhya Pradesh – 480001, Phone: 07162-2292240 |
| 17. ATDC-Khandwa | Hindu Bal Seva Sadan high school, Moghat road, Khandwa (MP) pin:-450001 |

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| 18. ATDC-Sasaram | Near Kalisthan, G.T Road , Sasaram, Dist. Rohtas , Bihar |
| 19. ATDC-Sitamarhi | DIC Office, Near-BSNL Tower, Sahu Chowk, Dumra, Dist-Sitamarhi,Bihar-843302 |
| 20. ATDC-NaveyShotak | Apparel Training and Design Centre (ATDC), Penlong Panchayat Bhawan, Near Church. P.O. Penlong Bazar East Sikkim -737103 |
| 21. ATDC-Imphal | Trade Centre Building,1st Floor, DIC Complex, Porompat, Imphal East – 795005, Manipur Mobile: 08414874677 |
| 22. ATDC-Khandhamal | At-Minor Irrigation Building,Near State Bank Of India, K.Nuagaon, Kandhamal |
| 23. ATDC-Bhubaneswar | Apparel Training and Design Centre A/33, Rasulgarh Industrial Estate, Bhubaneswar, Odisha-751010, Mob. 9438134861 |
| 24. ATDC-Raipur | CSIDC Commercial Complex, 3rd Floor, Mahadev Ghat Road, Raipura Chowk, Raipur,, Chhattisgarh – 492013, Phone: 0771-2322052, Mobile: 09770108666 |
| 25. ATDC-Rajnandgano | ATDC Bhawan, Gram Gathula, Rajnandgaon (CG.) |
| 26. ATDC-Ranchi | Apparel Training and Design Centre (ATDC), Patratoli, Near JAC Board Tata Ranchi Road Numkum, Ranchi-834010 (Jharkhand), Mob. 9798931044 |

Note:- If any dispute arise against the above RFP then the decision given by the Vice Chairman, ATDC would be final.